



Clallam County Fire District #5
PO Box 530, 60 Eagle Crest Way
Clallam Bay, WA 98326
360.963.2371
www.clallamfire5.org

REGULAR BOARD OF COMMISSIONERS MEETING AGENDA
MAY 25, 2018
STATION 51 – 1800

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call of Members** - Roy “Spider” Wright, Pos1; Karin Ashton, Pos2; Dan Ahrens, Pos3
- IV. Adopt Agenda** - *Motion*
- V. Guests** - *Introduction*
- VI. Consent Agenda**
 - A. **Minutes** of April 27, 2018 Regular Meeting - *Motion*
 - B. **Variance Report** as of April 2018 - *Motion*
 - C. **Accounts Payable** dated May 25, 2018 - *Motion*
 - D. **Payroll** – Chief \$5,404.77, Commissioner Wright \$114.00, Commissioner Ashton \$114.00 - Total \$5632.77 - *Motion*
 - E. **Revenue Received** - **Property Tax** \$17,301.30, **Excise Tax** \$2.27, **Fire Protection Services** \$8289.00, **Port of Port Angeles** \$300.00, **EF Recovery** \$260.16, **EMS Fees** \$6,062.90, **Investment Interest** \$185.20 - **Total** \$32,400.83 - *Motion*
- VII. Old Business**
 - A. EVIP Training
 - B. Communications
 - C. Disaster Preparedness
 - D. Training Update
 - E. Active Shooter Update
 - F. Red Cross Update
- VIII. New Business**
 - A. 2017 Annual Report – *Info*
 - B. Member Transport Billing - *Info*
- IX. Personnel**
 - A. New Members
 - a. None.
 - B. Other – None.
- X. Reports**
 - A. Chief
 - B. Captain
 - C. Commissioner Wright
 - D. Commissioner Ashton
 - E. Commissioner Ahrens
- XI. Public Comment Period**
- XII. Executive Session**
- XIII. Adjournment**

The fire district encourages the participation of disabled citizens at the meetings of the Commissioners. Those wishing to attend the meeting should notify the Chief at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of the Commissioners Meetings will include a statement of steps to be taken for the participation of disabled persons.

Commissioners
*Roy “Spider” Wright * Karin Ashton * Dan Ahrens*

Clallam County Fire District # 5 is an equal opportunity provider.



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REGULAR BOARD OF COMMISSIONERS MEETING

MINUTES

MAY 27, 2018

STATION 51 – 1800

I. Call to Order

The meeting was called to order by Commissioner Ashton at 1800.

II. Pledge of Allegiance

All recited the Pledge of Allegiance.

III. Roll Call of Members

Present Commissioner Roy “Spider” Wright, Commissioner Karin Ashton, Commissioner Dan Ahrens.
Also present: Chief Hutson, Captain Rausch.

IV. Adopt Agenda

Commissioner Ashton made a motion to adopt the agenda with a second by Commissioner Ahrens.

V. Guests

A. Attendees: None

VI. Consent Agenda

- A. Minutes of April 27, 2018. A motion was made by Commissioner Ashton to approve the minutes with a second by Commissioner Ahrens.
- B. Variance Report as of April 2018. The variance report was unavailable.
- C. Accounts Payable dated May 25, 2018 in the amount of \$5,597.52. Commissioner Ahrens made a motion to accept the Accounts Payable with a second by Commissioner Ashton.
- D. Payroll – Chief \$5,404.77, Commissioner Ashton \$114.00, Commissioner Wright \$114.00 – Total \$5,746.77. Commissioner Wright made a Motion to accept the Payroll with a second by Commissioner Ashton.
- E. Revenue Received - Property Tax \$17,301.30, Excise Tax \$2.27, Fire Protection Services \$8289.00, Port of Port Angeles \$300.00, EF Recovery \$260.16, EMS Fees \$6,062.90, Investment Interest \$185.20 - Total \$32,400.83. Commissioner Ahrens made a motion to accept the revenue with a second by Commissioner Ashton.

VII. Old Business

- A. EVIP Training
Nothing to report.
- B. Communications
Chief Hutson reported that the normal tsunami siren activation with a test tone resulted in an actual accidental activation of the siren with a full evacuation notice. Chief Hutson notified State EOC of the activation. Members of the community began evacuating. Chief Hutson posted a member at the Department to notify evacuees of the false activation, she also notified all local business, resorts and the school that it was a false activation. State EOC confirmed that there was no tsunami, the set off the actual test chimes and notification that it was a false activation. The accidental activation was a smart phone app issue.

C. Disaster Preparedness

Jayme Wisecup with Clallam County EOC notified us that they are working to get a tsunami siren at San Juan Vista. The residents will be met with to receive their approval and to identify a location for the siren.

The only cost to the local community and/or residents is the monthly power bill to charge the batteries. If the residents of San Juan Vista are unable to pick up the cost of the power bill, the district could resolve to pay it. Commissioner Ahrens lives at San Juan Vista and explained that they also have a water district for their community that could work with the County EOC for the process. Commissioner Wright asked if Bowman beach could hear the siren at San Juan Vista. If the weather is right, they should be able to. We did issue NOAA radios to the residents of Bowman Beach following a Map Your Neighborhood session. Captain Rausch asked if the tsunami sirens could be put on buoys in the strait. We can make a recommendation for that.

D. Training Update

Chief Hutson gave an update on training. The On-Line EMT class is moving along. Students are doing their online classes and attending hands on trainings in their respective agencies.

E. Active Shooter Update

Chief Hutson reported that the drill planning continues. There is another table top exercise in June.

F. Red Cross Update

No Update.

VIII. New Business

A. 2017 Annual Report

Chief Hutson presented the 2017 Annual Report. A motion was made to approve the report by Commissioner Ashton with a second by Commissioner Ahrens. All were in favor.

B. Member Transport Billing

Chief Hutson presented an email from Systems Design EMS. The email outlines that the practice of not charging members for ambulance transports may be deemed inappropriate due to treating citizens differently. There is no law against it. Following discussion regarding the few things we are able to provide for our volunteers, Commissioner Wright recommended that we continue the practice of not charging members for ambulance transports until such time as it becomes a law to do so. All three Commissioners were in agreement.

IX. Personnel

A. New Members

a. None.

B. Other – None.

Reports

A. Chief

Chief Hutson reported that she will go on vacation on August 13th for two weeks. She will ensure coverage during her absence. Captain Rausch will serve as Acting Chief in her absence.

B. Captain

Captain Rausch shared the call log.

C. Commissioner Wright

Commissioner Wright asked for the next meeting dates.

C. Commissioner Ashton

Commissioner Ashton noted the increase in tourism. Our call volumes will be impacted.

D. Commissioner Ahrens

Commissioner Ahrens shared that he is studying the Commissioner Handbook and learning his new duties.

X. Public Comment Period

None.

XI. Executive Session

None.

XII. Adjournment

Commissioner Wright made a Motion to adjourn at 1923 Commissioner Ashton seconded.