



Clallam County Fire District #5  
PO Box 530, 60 Eagle Crest Way  
Clallam Bay, WA 98326  
360.963.2371  
[www.clallamfire5.org](http://www.clallamfire5.org)

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**REGULAR BOARD OF COMMISSIONERS MEETING AGENDA**  
JUNE 29, 2018  
STATION 51 – 1800

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call of Members** - Roy “Spider” Wright, Pos1; Karin Ashton, Pos2; Dan Ahrens, Pos3
- IV. Adopt Agenda** - *Motion*
- V. Guests** - *Introduction*
- VI. Consent Agenda**
  - A. **Minutes** of May 27, 2018 Regular Meeting - *Motion*
  - B. **Variance Report** as of May 2018 - *Motion*
  - C. **Accounts Payable** dated June 29, 2018 - *Motion*
  - D. **Payroll** – Chief \$5,404.77, Commissioner Wright \$114.00, Commissioner Ashton \$114.00, Commissioner Ahrens \$114.00 - Total \$5746.77 - *Motion*
  - E. **Revenue Received** - **Property Tax** \$7,919.36, **Port of Port Angeles** \$300.00, **EF Recovery** \$533.96, **EMS Fees** \$3,010.28, **Investment Interest** \$201.72 - **Total** \$11,965.32 - *Motion*
- VII. Old Business**
  - A. EVIP Training
  - B. Communications
  - C. Disaster Preparedness
  - D. Training Update
  - E. Active Shooter Update
  - F. Red Cross Update
- VIII. New Business**
  - A. Clallam County Fire Protection District #4 Proposed Annexation of “No Man’s Land” – *Action*
  - B. Resolution 01-18 Annexation Request Clallam County Fire Protection District #4 - *Action*
- IX. Personnel**
  - A. New Members
    - a. None.
  - B. Other – None.
- X. Reports**
  - A. Chief
  - B. Captain
  - C. Commissioner Wright
  - D. Commissioner Ashton
  - E. Commissioner Ahrens
- XI. Public Comment Period**
- XII. Executive Session**
- XIII. Adjournment**

The fire district encourages the participation of disabled citizens at the meetings of the Commissioners. Those wishing to attend the meeting should notify the Chief at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of the Commissioners Meetings will include a statement of steps to be taken for the participation of disabled persons.

*Commissioners*  
*Roy “Spider” Wright \* Karin Ashton \* Dan Ahrens*

Clallam County Fire District # 5 is an equal opportunity provider.



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**REGULAR BOARD OF COMMISSIONERS MEETING**

**MINUTES**

JUNE 29, 2018

STATION 51 – 1800

**I. Call to Order**

The meeting was called to order by Commissioner Wright at 1835. There was an Aid Call prior to the meeting that Commissioner Ashton and Chief Hutson were involved in.

**II. Pledge of Allegiance**

All recited the Pledge of Allegiance.

**III. Roll Call of Members**

Present Commissioner Roy “Spider” Wright, Commissioner Karin Ashton, Commissioner Dan Ahrens. Also present: Chief Hutson, Captain Rausch.

**IV. Adopt Agenda**

Commissioner Ashton made a motion to adopt the agenda with a second by Commissioner Ahrens.

**V. Guests**

A. Attendees: None

**VI. Consent Agenda**

- A. Minutes of May 27, 2018. A motion was made by Commissioner Ahrens to approve the minutes with a second by Commissioner Ashton.
- B. Variance Report as of May 2018. A motion was made by Commissioner Ahrens to approve the variance report with a second by Commissioner Ashton.
- C. Accounts Payable dated June 29, 2018 in the amount of \$4,493.07. Commissioner Ahrens made a motion to accept the Accounts Payable with a second by Commissioner Ashton.
- D. Payroll – Chief \$5,404.77, Commissioner Wright \$114.00, Commissioner Ashton \$114.00, Commissioner Ahrens \$114 – Total \$5,746.77. Commissioner Wright made a Motion to accept the Payroll with a second by Commissioner Ashton.
- E. Revenue Received - Property Tax \$7,919.36, Port of Port Angeles \$300.00, EF Recovery \$533.96, EMS Fees \$3,010.28, Investment Interest \$201.72 - Total \$11,965.32. Commissioner Ahrens made a motion to accept the revenue with a second by Commissioner Ashton.

**VII. Old Business**

- A. EVIP Training  
Nothing to report.
- B. Communications
- C. Chief Hutson reported that we have not yet received a new charger for our AHAB Siren from the EOC. Commissioner Ahrens reported that the San Juan Vista Water Group will meet soon and discuss the placement of an AHAB Siren and associated costs in San Juan Vista. He will give a report at the next meeting. Commissioner Ashton reported that the radio comms are bad. Chief Hutson explained that it is atmospheric. The comms give slimmer when it is clear out. Cloud cover provides for better reception. Captain Rausch reported that the LERN (Law Enforcement Reinforcement Network) is up and running. It is a shared channel that we can all use.
- D. Disaster Preparedness  
Nothing to report.

- E. Training Update  
Chief Hutson gave an update on training. The On-Line EMT class is moving along. Students are doing their practice tests to take the actual test..
- F. Active Shooter Update  
Chief Hutson reported that the drill planning continues. It did get approved that we will not be transported patients to area hospitals as per the Chief's request. We do not need practice transporting patients and the hospitals don't need practice receiving patients. The last area of identification is the Family Reunification Site. The Community Center is not available.
- G. Red Cross Update  
No Update.

**VIII. New Business**

- A. Clallam County Fire Protection District #4 Proposed Annexation of "No Mans Land"  
Chief Hutson reported that Clallam County Fire Protection District has requested to annex "No Mans Land" areas into their jurisdiction beginning near MP 34 on Highway 112 as well as other areas. Chief Hutson feels that this will be a benefit to all with minimal loss of income into the District. Currently, both Districts are toned to respond the area. The annexation by CCFD4 will alleviate the confusion of the area and provide better services to the area.
- B. Resolution 01-18 Annexation Request Clallam County Fire District #4  
Chief Hutson presented Resolution 01-18 Annexation Request Clallam County Fire District #4 supporting the annexation request. Commissioner Wright made a motion to approve the Resolution with a second by Commissioner Ahrens. All were in favor. All three Commissioners signed the resolution.

**IX. Personnel**

- A. New Members
  - a. Chief Hutson reported that we have a new member request for a Junior Firefighter. He is working on the waivers and application.
  - b. Tony Pendleton has returned after a leave of absence for health issues.
- B. Other – None.

**Reports**

- A. Chief  
Chief Hutson reported that she will wave her COLA in lieu of Health Insurance. Chief Hutson reported that the Clallam County Burn Ban goes into effect on July 1, 2018.
- B. Captain  
Captain Rausch shared the call log. Captain Rausch shared photos of a recent accident in which we had to extricate a critically injured patient. The patient was airlifted to Harbor View Medical Center. Captain Rausch asked when the Eagle Crest Project will begin. Chief Hutson stated that it was to begin in June but they are still prepping.
- C. Commissioner Wright  
Commissioner Wright asked for the next meeting dates. He will be working in the area again so we can review meeting times and dates at a later time. Commissioner Wright asked if we are still searching for a new ambulance. Chief Hutson is looking at used 4x4s. There aren't a lot on the market at this time.

D. Commissioner Ashton

Commissioner Ashton noted the increase in tourism and excessive speed of drivers. Our call volumes will be impacted.

E. Commissioner Ahrens

Commissioner Ahrens asked what the cost for the AHAB siren in the Vista area will cost the home owners. Chief Hutson explained that it will be the cost of the monthly power bill. The AHAB will be paid for by County, State and Federal dollars. Commissioner Ahrens asked the status of the ambulance in Forks. Chief Hutson will again inquire.

**X. Public Comment Period**

None.

**XI. Executive Session**

None.

**XII. Adjournment**

Commissioner Wright made a Motion to adjourn at 1923 Commissioner Ashton seconded.