



Clallam County Fire District #5
PO Box 530, 60 Eagle Crest Way
Clallam Bay, WA 98326
360.963.2371
www.clallamfire5.org

REGULAR BOARD OF COMMISSIONERS MEETING AGENDA

SEPTEMBER 28, 2018

STATION 51 – 1800

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call of Members** - Roy “Spider” Wright, Pos1; Karin Ashton, Pos2; Dan Ahrens, Pos3
- IV. Adopt Agenda - Motion**
- V. Guests - Introduction**
- VI. Consent Agenda**
 - A. **Minutes** of August 31, 2018 Regular Meeting - *Motion*
 - B. **Variance Report** as of August 2018 - *Motion*
 - C. **Accounts Payable** dated September 28, 2018 - *Motion*
 - D. **Payroll** – Chief \$5,404.77, Commissioner Wright \$114.00, Commissioner Ashton \$114.00, Commissioner Ahrens \$114.00 - Total \$5,746.77 - *Motion*
 - E. **Revenue Received - Property Tax** \$364.46, **Excise Tax** \$38.43, **Fire Suppression Contract** \$8289.00, **Port of Port Angeles** \$300.00, **EMS Fees** \$7,115.71, **Investment Interest** \$268.60, **DNR** \$8.38, **Sale of County Timber** \$157.20 - Total \$16,541.79 - *Motion*
- VII. Old Business**
 - A. EVIP Training
 - B. Communications
 - C. Disaster Preparedness
 - D. Training Update
 - E. Active Shooter Update
 - F. Red Cross Update
 - G. Culvert Project Update
- VIII. New Business**
 - A. DOC Contract No. K7616 Amendment No. 6 – *Action*
- IX. Personnel**
 - A. New Members
 - a. None
 - B. Other – None.
- X. Reports**
 - A. Chief
 - B. Captain
 - C. Commissioner Wright
 - D. Commissioner Ashton
 - E. Commissioner Ahrens
- XI. Public Comment Period**
- XII. Executive Session**
- XIII. Adjournment**

The fire district encourages the participation of disabled citizens at the meetings of the Commissioners. Those wishing to attend the meeting should notify the Chief at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of the Commissioners Meetings will include a statement of steps to be taken for the participation of disabled persons.

Commissioners
*Roy “Spider” Wright * Karin Ashton * Dan Ahrens*

Clallam County Fire District # 5 is an equal opportunity provider.



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REGULAR BOARD OF COMMISSIONERS MEETING

MINUTES

SEPTEMBER 28, 2018

STATION 51 – 1800

I. Call to Order

The meeting was called to order by Commissioner Wright at 1800.

II. Pledge of Allegiance

All recited the Pledge of Allegiance.

III. Roll Call of Members

Present Commissioner Roy “Spider” Wright, Commissioner Karin Ashton, Commissioner Dan Ahrens.
Also present: Chief Hutson, Captain Rausch.

IV. Adopt Agenda

Commissioner Wright made a motion to adopt the agenda with a second by Commissioner Ashton.

V. Guests

A. Attendees: None

VI. Consent Agenda

- A. Minutes of August 31, 2018. A motion was made by Commissioner Ahrens to approve the minutes with a second by Commissioner Ashton.
- B. Variance Report as of August 2018. A motion was made by Commissioner Ahrens to approve the variance report with a second by Commissioner Ashton.
- C. Accounts Payable dated September 29, 2018 in the amount of \$5,499.27. Commissioner Ahrens made a motion to accept the Accounts Payable with a second by Commissioner Ashton.
- D. Payroll – Chief \$5,404.77, Commissioner Wright \$114.00, Commissioner Ashton \$114.00, Commissioner Ahrens \$114 - Total \$5746.77. Commissioner Ahrens made a Motion to accept the Payroll with a second by Commissioner Ashton.
- E. Revenue Received Property Tax \$364.46, Excise Tax \$38.43, Fire Suppression Contract \$8289.00, Port of Port Angeles \$300.00, EMS Fees \$7,115.71, Investment Interest \$268.60, DNR \$8.38, Sale of County Timber \$157.20 - Total \$16,541.79. Commissioner Ahrens made a motion to accept the revenue with a second by Commissioner Ashton.

VII. Old Business

- A. EVIP Training
Nothing to report.
- B. Communications
Chief Hutson reported that she has been unable to make contact with Greentree Communications for our radio repair and maintenance. She will seek a different vendor if necessary. Chief Hutson reported that one of our HAM Antennas are loose. Captain Rausch will make contact to have it repaired.
- C. Disaster Preparedness
Nothing to report. Our meetings will begin again next month.
- D. Training Update
Chief Hutson gave an update on training. Karin Ashton passed the NREMT Test. She is now an EMT. Karin has opted to now receive pay as an EMT in lieu of her Commissioner pay. Carol Patacek will take her test soon. The Captain reported that he felt that the delivery of this last

class was more conducive to what we do. With the online class and practical's in class. We are still short of EMT's even with the two passing due to others not responding to calls.

E. Active Shooter Update

Chief Hutson reported that the debrief was held last week at the community center with a small turnout. Issues were shared for future drills and events. The helpers applying the moulage removed the tags from the victims and the victims didn't know what their injuries were so it was difficult to triage. Also, we had not communications with Fire District 4. They do not have the LERN network on their radios.

F. Red Cross Update

No Update.

G. Culvert Project Update

Chief Hutson reported that work in front of the station has begun. There will be one lane alternating traffic until the project is complete. This is part of the Washington State Culvert Replacement Project for salmon recovery.

VIII. New Business

A. DOC Contract No. K7616 Amendment No. 6

Chief Hutson presented the contract for discussion. We had asked for a 1% increase in the contract that is consistent with property tax increases. DOC approved the 1% per year for the 5 year life of the contract. A motion was made by Commissioner Ashton with a second by Commissioner Ahrens. All were in favor.

IX. Personnel

A. New Members

a. None.

B. Other – None.

X. Reports

A. Chief

Chief Hutson reported that a defib was purchased with the donation by Masons' Resort. A51 will go in for service on Monday. The Burn Ban will be lifted September 30, 2018.

B. Captain

Captain Rausch shared the call log.

C. Commissioner Wright

Commissioner Wright asked for the next meeting dates. He has some family medical issues going on but will be in and out.

D. Commissioner Ashton

Commissioner Ashton noted the increase in suspicious behavior with drug uses and mental health issues. Our call volumes will be impacted. We need to ensure our safety by continuing to call for LE and staging at the station.

E. Commissioner Ahrens

Commissioner Ahrens asked for clarification on our boundary lines. Chief Hutson laid out our boundary lines. Commissioner Ahrens asked what our interaction is with DART. We would use them via the EOC.

XI. Public Comment Period

None.

XII. Executive Session

None.

XIII. Adjournment

Commissioner Wright made a Motion to adjourn at 1915 Commissioner Ashton seconded.