



Clallam County Fire District #5
PO Box 530, 60 Eagle Crest Way
Clallam Bay, WA 98326
360.963.2371
www.clallamfire5.org

REGULAR BOARD OF COMMISSIONERS MEETING AGENDA

APRIL 29, 2019
STATION 51 – 1800

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call of Members** - Roy “Spider” Wright, Pos1; Karin Ashton, Pos2; Dan Ahrens, Pos3
- IV. Adopt Agenda** - *Motion*
- V. Guests** - *Introduction*
- VI. Consent Agenda**
 - A. **Minutes** of Regular Meeting dated March 25, 2019
 - B. **Variance Report** as of March 2019 - *Motion*
 - C. **Accounts Payable** dated April 29, 2019 - *Motion*
 - D. **Payroll** – Chief \$5,404.77, Commissioner Wright \$128.00, Commissioner Ahrens \$128.00 - Total \$5,632.77 - *Motion*
 - E. **Revenue Received - Property Tax** \$6,215.71, **Port of Port Angeles** \$300.00, **EMS Fees** \$6,287.21, **Investment Interest** \$257.72, **Other Interest** \$.01, **Contributions** \$8,266.00, - **Total** \$21,326.65 - *Motion*
- VII. Old Business**
 - A. EVIP Training
 - B. Communications
 - C. Disaster Preparedness
 - D. Training Update
 - E. Red Cross Update
- VIII. New Business**
 - A. 01-19 Emergency Medical Service Fee Increase - *Action*
- IX. Personnel**
 - A. New Members
 - a. None
 - B. Other – Chief Vacation
- X. Reports**
 - A. Chief
 - B. Captain
 - C. Commissioner Wright
 - D. Commissioner Ashton
 - E. Commissioner Ahrens
- XI. Public Comment Period**
- XII. Executive Session**
- XIII. Adjournment**

The fire district encourages the participation of disabled citizens at the meetings of the Commissioners. Those wishing to attend the meeting should notify the Chief at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of the Commissioners Meetings will include a statement of steps to be taken for the participation of disabled persons.

Commissioners

*Roy “Spider” Wright * Karin Ashton * Dan Ahrens*

Clallam County Fire District # 5 is an equal opportunity provider.



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REGULAR BOARD OF COMMISSIONERS MEETING

MINUTES

APRIL 29, 2019

STATION 51 – 1800

I. Call to Order

The meeting was called to order by Commissioner Wright at 1800.

II. Pledge of Allegiance

All recited the Pledge of Allegiance.

III. Roll Call of Members

Present Commissioner Roy “Spider” Wright, Commissioner Karin Ashton, Commissioner Dan Ahrens(Absent). Also present: Chief Hutson, Captain Rausch.

IV. Adopt Agenda

Commissioner Ashton made a motion to adopt the agenda with a second by Commissioner Wright.

V. Guests

A. Attendees: None

VI. Consent Agenda

- A. Minutes – A motion was made by Commissioner Ashton to accept the minutes with a second by Commissioner Wright.
- B. Variance Report as of March 2019. A motion was made by Commissioner Ashton to approve the variance report with a second by Commissioner Wright.
- C. Accounts Payable dated April 25, 2019 in the amount of \$4,478.95. Commissioner Ashton made a motion to accept the Accounts Payable with a second by Commissioner Wright.
- D. Payroll – Chief \$5,404.77, Commissioner Wright \$128.00, Commissioner Ashton \$128.00, Commissioner Ahrens \$114 - Total \$5,632.77. Commissioner Ashton made a motion to accept the Payroll with a second by Commissioner Wright.
- E. Revenue Received Property Tax \$6,215.71, Port of Port Angeles \$300.00, EMS Fees \$6,287.21, Investment Interest \$257.72, Other Interest \$.01, Contributions \$8,266.00, - Total \$21,326.65. Commissioner Ashton made a motion to accept the revenue with a second by Commissioner Wright.

VII. Old Business

- A. EVIP Training
Nothing to report.
- B. Communications
Chief Hutson reported that we are awaiting a response to the grant we submitted. Captain Rausch attends the ham check ins. Captain Rausch reported that ARES/RACES will install two more HAM Repeaters in the area.
- C. Disaster Preparedness
Chief Hutson reported that no one showed up for the CERT Training. The training was well publicized. We will now offer CERT on a regular Tuesday night drill and see if anyone shows up then.
- D. Training Update
Chief Hutson gave an update on training. We are focusing on fire and ems annual requirements. We are still having poor attendance for training.

- E. Red Cross Update
Nothing to report.

VIII. New Business

- A. 01-09 Emergency Medical Service Fee Increase
Chief Hutson presented 01-09 Emergency Medical Service Fee Increase Resolution that increases our transport fees \$200 per base call to cover the cost of ambulance transport costs. This Resolution is the result of last month's discussion. A motion was made by Commissioner Wright to authorize the Resolution with a second by Commissioner Ashton. Commissioner Ahrens was absent.

IX. Personnel

- A. New Members
 - a. None.
- B. Other – None

X. Reports

- A. Chief
Chief Hutson led a discussed regarding the need for a new ambulance. We need a dependable ambulance. A51 broke down again today on a call. We had already called for life flight due to the nature of the call. We can buy used, refurbished, new or a new chassis.
- B. Captain
Captain Rausch shared the call log. Captain Rausch participated in the monthly ham radio check in with FEMA. Captain Rausch reported that the school is doing an electronics recycle drive in May.
- C. Commissioner Wright
Commissioner Wright asked if we could write a grant for a new ambulance. Chief Hutson explained that it is the same process as the other grants. You have to apply ahead of time and wait for up to a year for an answer. She and Captain Rausch haven't been able to find a decent used ambulance that will meet our needs. We have been looking at used sites and auction sites.
- D. Commissioner Ashton
Commissioner Ashton reported that she is running for the term of her appointed position.
- E. Commissioner Ahrens
Absent.

XI. Public Comment Period

None.

XII. Executive Session

None.

XIII. Adjournment

Commissioner Wright made a Motion to adjourn at 1901 Commissioner Ashton seconded.