



Clallam County Fire District #5  
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**REGULAR BOARD OF COMMISSIONERS MEETING  
MINUTES**

JUNE 28, 2019  
STATION 51 – 1800

**I. Call to Order**

The meeting was called to order by Commissioner Wright at 1800.

**II. Pledge of Allegiance**

All recited the Pledge of Allegiance.

**III. Roll Call of Members**

Present Commissioner Roy “Spider” Wright, Commissioner Karin Ashton, Commissioner Dan Ahrens.  
Also present: Chief Hutson, Captain Rausch, Heather Quinones, Jerome Kroll.

**IV. Adopt Agenda**

Commissioner Ashton made a motion to adopt the agenda with a second by Commissioner Ahrens.

**V. Guests**

A. Attendees: None

**VI. Consent Agenda**

- A. Minutes – A motion was made by Commissioner Ashton to accept the minutes with a second by Commissioner Ahrens.
- B. Variance Report as of May 2019. A motion was made by Commissioner Ashton to approve the variance report with a second by Commissioner Ahrens.
- C. Accounts Payable dated June 28, 2019 in the amount of \$4,826.60. Commissioner Ashton made a motion to accept the Accounts Payable with a second by Commissioner Wright.
- D. Payroll – Chief \$5,404.77, Commissioner Wright \$128.00, Commissioner Ashton \$128.00, Commissioner Ahrens \$114 - Total \$5,632.77. Commissioner Ashton made a motion to accept the Payroll with a second by Commissioner Wright.
- E. Revenue Received Property Tax \$5,544.74, Fire Protection Services \$8,371.75, Port of Port Angeles \$300.00, EMS Fees \$8,945.16, Investment Interest \$323.96, Other Invest. Interest \$.01, Contributions \$248.63, Sale of County Timber \$9862.62, - Total \$33,596.87. Commissioner Ashton made a motion to accept the revenue with a second by Commissioner Wright.

**VII. Old Business**

- A. EVIP Training  
Nothing to report.
- B. Communications  
Chief Hutson reported that we are awaiting a response to the grant we submitted. Captain Rausch reported that some members are getting full texts from the CAD, others are only getting partial. Chief Hutson will check with PenCom to see if there is a setting.
- C. Disaster Preparedness  
Chief Hutson reported that the EOC is working on the Hazard Mitigation Plan. The next meeting will be in July 2019. Chief Hutson reported that Rescue 51 has been set up with the basket, floating pump and hose for wild fire. We need to get the pick up tubes for the garbage pump. A51 is still out of service. We are in desperate need of a new ambulance.
- A. Training Update  
Chief Hutson gave an update on training. We are focusing on fire and ems annual requirements. We are still having poor attendance for training.

- B. Red Cross Update  
Nothing to report.

**VIII. New Business**

- A. 2017 Demonstration Model Ambulance Purchase  
Chief Hutson presented a proposal to purchase a 2017 Demonstration Model Ambulance from Braun Northwest at the cost of \$140,000. The purchase of a demonstration model greatly reduces the cost of the ambulance. A new one would be about \$100,000 more. A motion was made by Commissioner Wright to purchase the 2017 Demonstration Model from Braun Northwest with a second by Commissioner Ashton. All were in favor.
- B. Financing 2017 Ambulance  
Chief Hutson reported that we will need to seek financing. A special meeting will need to be called to review the financing options.
- C. EMS Annual Training  
Chief Hutson reported that the EMS Online training that we use for EMT OTEP will no longer be available in 2020. We will need to seed other options.
- D. Burn Ban  
Chief Hutson reported that the burn ban comes on July 1 – September 30 as always. If it continues to be dry, it will be extended. At this time, recreational fires are still allowed.

**IX. Personnel**

- A. New Members
  - a. None.
- B. Other – None

**X. Reports**

- A. Chief  
Nothing
- B. Captain  
Captain Rausch shared the call log. Captain Rausch participated in the monthly ham radio check in with FEMA. Captain Rausch shared an information packet on a child restraint seat for the gurney. We will look into purchasing one. Captain Raush shared Animal CPR Masks that are provided to fire departments at no charge. They only ask that if we use one, that they be provided with the media information. Chief Hutson directed that Captain Rausch follow up.
- C. Commissioner Wright  
Nothing.
- D. Commissioner Ashton  
Nothing.
- E. Commissioner Ahrens  
Commissioner Ahrens reported that the Fun Run will begin at station 1.

**XI. Public Comment Period**

None.

**XII. Executive Session**

None.

**XIII. Adjournment**

Commissioner Wright made a Motion to adjourn at 1920 Commissioner Ashton seconded.