



Clallam County Fire District #5
PO Box 530, 60 Eagle Crest Way
Clallam Bay, WA 98326
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www.clallamfire5.org

REGULAR BOARD OF COMMISSIONERS MEETING

MINUTES

SEPTEMBER 23, 2019

STATION 51 – 1200

I. Call to Order

The meeting was called to order by Commissioner Wright at 1200.

II. Pledge of Allegiance

All recited the Pledge of Allegiance.

III. Roll Call of Members

Present Commissioner Roy “Spider” Wright, Commissioner Karin Ashton, Commissioner Dan Ahrens (Absent).
Also present: Chief Hutson, Captain Rausch.

IV. Adopt Agenda

Commissioner Ashton made a motion to adopt the agenda with a second by Commissioner Wright.

V. Guests

A. Attendees: None

VI. Consent Agenda

- A. Accounts Payable dated September 23, 2019 in the amount of \$15,421.26. Commissioner Ashton made a motion to accept the Accounts Payable with a second by Commissioner Wright.
- B. Payroll – Chief \$5,404.77, Commissioner Wright \$128.00, Commissioner Ahrens \$128.00 - Total \$5,660.77. Commissioner Ashton made a motion to accept the Payroll with a second by Commissioner Wright.

VII. Old Business

- A. EVIP Training
Nothing to report.
- B. Communications
Nothing to report.
- C. Disaster Preparedness
Chief Hutson reported that the EOC is working on the ESF’s. There was a Command Area Meeting that Captain Rausch attended.
- D. Training Update
Chief Hutson gave an update on training.
- A. Red Cross Update
Nothing to report.

VIII. New Business

- A. 2020 Insurance Increase
Chief Hutson shared the insurance increase information from Enduris.
- B. WSP Interagency Agreement WSP Contract No. K14313
Chief Hutson presented the WSP Interagency Agreement Contract No. K14313. There is no change to the contract. A motion was made by Commissioner Wright to sign the contract with a second by Commissioner Ashton.

- C. 03-19 Resolution Declaring Certain Property Surplus to the Needs of the District
Chief Hutson presented the 03-19 Resolution Declaring Certain Property Surplus to the Needs of the District for the 1992 Ambulance. A motion was made by Commissioner Wright to adopt the Resolution with a second by Commissioner Ashton.
- D. Notice of Sealed Public Bid Sale
Chief Hutson presented the Notice of Sealed Public Bid for the 1992 Ambulance. A motion was made by Commissioner Wright to approve the notice with a second by Commissioner Ashton. The notice will be placed on the website.
- E. 2017-18 WA State Auditor Report
Chief Hutson presented the 2017-18 WA State Auditor Report. Nothing notibile found. We need to write some policies regarding member reimbursement.

IX. Personnel

- A. New Members
 - a. Haley Clemmons, EMT Student.
 - b. Chief Hutson preseted application from Haley Clemmons to serve as an EMT following her successful completion of the EMT Class in Forks. A motion was made by Commissioner Wright to approve Haley Clemmons with a second by Commissioner Ashton.
- B. Other – None

X. Reports

- A. Chief
Nothing
- B. Captain
Captain Rausch shared the call log. Captain Rausch participated in the monthly ham radio check in with FEMA.
- C. Commissioner Wright
Nothing.
- D. Commissioner Ashton
Nothing.
- E. Commissioner Ahrens
Absent

XI. Public Comment Period

None.

XII. Executive Session

None.

XIII. Adjournment

Commissioner Wright made a Motion to adjourn at 1315 Commissioner Ashton seconded.